



13THIRTY.ORG



13thirty

cancer connect

ASSOCIATE BOARD

13THIRTY CANCER CONNECT MISSION

Help adolescents and young adults (AYAs) impacted by cancer live their very best lives - today!

- Offer AYA specific resources
- Provide a comprehensive continuum of support
- Advocate for improved service delivery
- Increase access to age-appropriate care

ASSOCIATE BOARD MISSION

The Associate Board is a growing group of young professionals who are passionate about 13thirty Cancer Connect's mission.

- Heighten awareness of AYA cancer
- Organize philanthropic initiatives
- Participate in community outreach
- Provide volunteer service

ASSOCIATE BOARD EXPECTATIONS

- Develop and maintain a working knowledge of 13thirty Cancer Connect
- Serve as an ambassador and actively advocate for 13thirty Cancer Connect
- Attend, support and promote special events held by 13thirty Cancer Connect
- Embrace 13thirty Cancer Connect's values and standards
- Approach the work of 13thirty Cancer Connect with a spirit of service, creativity, integrity and respect
- Network, have fun and make a difference!

ASSOCIATE BOARD RESPONSIBILITIES

- Attend quarterly Associate Board meetings
- Represent 13thirty Cancer Connect for at least one community fair/festival per year
- As a unified Associate Board, create and execute one signature fundraising event per year
- As a unified Associate Board, create and execute one community service event per year
- As a unified Associate Board, create and execute one 13thirty peer program per year

EXECUTIVE BOARD - 1 YEAR TERMS

1 President

1 Secretary
(Chair of Communications)

1 Treasurer
(Chair of Memberships)

Rochester Center - 1000 Elmwood Ave., Rochester, NY 14620 | (585) 563-6221

Syracuse Center - 1035 7th North St., Liverpool, NY 13088 | (315) 883-1862

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ASSOCIATE BOARD

PRESIDENT

1 Position, 1-year term

- Lead the charge and set an example for fellow Associate Board members
- Serve as the main point of contact between 13thirty staff, Board of Directors and the Associate Board
- Lead meetings and encourage participation
- Work with 13thirty staff to make final decisions on Associate Board events, members, new processes, etc.
- Ensure all Associate Board events (internal and external) are executed successfully
- Ensure overall success of the Associate Board

SECRETARY/COMMUNICATIONS CHAIR

1 Position, 1-year term

- Schedule meetings, set agendas, and record meeting minutes
- Send follow up/ongoing communication to members
- Work with 13thirty Cancer Connect staff to market and advertise the Associate Board signature event
- Promote engagement and volunteer opportunities (internal and external)
- Support co-presidents

TREASURER/MEMBERSHIP CHAIR

1 Position, 1-year term

- Ensure effective board growth and engagement
- Hold all members accountable for required participation and fundraising goals
- Ensure financial transparency and track Associate Board fundraising goals
- Recruit, onboard and welcome new members to the Associate Board
- Support co-presidents

Note: Additional leadership opportunities may arise as various committees for throughout the year.

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13thirty Cancer Connect Mission: The mission of 13thirty Cancer Connect is to help adolescents and young adults (AYAs) impacted by cancer live their very best lives – today!

- Our resources help AYAs enhance their coping skills and self-esteem by building satisfying peer connections, learning to self-advocate and developing effective self-management tools for long-term health.
- A comprehensive continuum of support (from diagnosis and treatment to healthy survivorship or if necessary, end-of-life) helps AYAs with cancer successfully transition through each stage of their cancer experience.
- We advocate strongly for improved delivery of medical and educational services through clinician education initiatives and outreach to schools and universities.
- With our strategic partners, we work to increase access to age-appropriate care for all AYA patients and survivors with concentrated focus on improving survivorship (early detection, health maintenance and follow-up care).

Associate Board Mission: The mission of the 13thirty Associate Board is to heighten awareness of adolescent and young adult cancer, organize philanthropic initiatives, participate in community outreach, and provide volunteer service. The 13thirty Associate Board is a growing group of young professionals who are passionate about supporting and sharing 13thirty Cancer Connect's mission.

Term: Associate Board members are selected for 1-year terms; there is no limit on the number of terms for which a member may serve.

Expectations and Responsibilities:

- Develop and maintain a working knowledge of 13thirty Cancer Connect
- Serve as an ambassador and advocate of 13thirty Cancer Connect
- Attend, support and promote special events held by 13thirty Cancer Connect
- Embrace 13thirty Cancer Connect's values and standards
- Approach the work of 13thirty Cancer Connect with a spirit of service, creativity, Integrity and respect
- Network, have fun and make a difference!
- Attend quarterly Associate Board Meetings
- Represent 13thirty Cancer Connect for at least 1 community fair/festival per year
- As a unified Associate Board, create and execute one signature fundraising event per year
- As a unified Associate Board, create and execute one community service event per year
- As a unified Associate Board, create and execute one 13thirty peer program per year
- Comply with 13thirty Cancer Connect's policies developed by the Board, including the conflict of interest policies, and disclose any conflicts of interest when they arise
- Maintain the confidential nature of the Associate Board deliberations and of our members

Personal Conduct: As an Associate Board member, you are a representative of 13thirty Cancer Connect. Conduct at 13thirty Cancer Connect's events is expected to be professional and respectful. Please be ready to speak about 13thirty Cancer Connect with potential donors, AYA members and families, press, other volunteers and guests at any time. Please be mindful of what you share via social media and alcohol consumption at 13thirty events.

Name (Printed): _____

Signature: _____ Date: _____